

**Subject:** WYDOT District Engineer Transition

**Project Name:** Tribal Trail Connector EA

**Location:** MS Teams Meeting

**Date/Time:** May 21, 2020, 3:00 – 4:00 PM.

**Participants:**

Heather Overholser – Teton County  
Amy Ramage – Teton County  
Jazmine Watson – Teton County  
Darin Kaufman – WYDOT  
Nick Hines – WYDOT  
Randy Merritt – WYDOT  
Matt Oolman – WYDOT  
Kevin Stogsdill – WYDOT  
Randy Bomar – Morrison Maierle  
Tim Brugger – Morrison Maierle  
Tom Eastwood – Morrison Maierle  
Steve Lowman – Morrison Maierle  
Jim Clarke – Jacobs  
Whitney Wimer – Jacobs

**Meeting Summary Notes:**

Action Items found in these notes are **underlined in bold**. Group decisions are **highlighted**. The notes presented below are summary notes.

**Meeting Purpose and Goal:** Introduce new District 3 Engineer to the project and team.

**Summary**

Amy Ramage gave an overview of the project and background to Randy Merritt (interim DE in District 3).

- County hired WYDOT as the design consultant in May 2018.
- The cooperative agreement includes funding responsibilities; WYDOT is responsible for anything with the right-of-way (ROW).
- **Amy to provide Randy M. with copy of the WYDOT agreement.**

County is looking to WYDOT help make the alternative approval a collaborative process. Randy M. agreed since WYDOT is paying for part of the project.

Keith Compton suggested a Comparative Matrix of the alternatives to aid in the collaborative process. Clarifying questions:

- Who is the target audience? Access Review Committee (ARC), WYDOT executive staff, and Transportation Commission. Could also be used to demonstrate the process further to the public.

- Would a comparison matrix be helpful? Yes, as it creates a pro/con list that evaluates short term and long-term criteria. Some criteria to consider:
  - Construction costs
  - Future cost/Maintenance
  - Environmental footprint
  - Safety and Mobility
  - How the alternatives ties into future development
- How can WYDOT help complete the matrix?
  - WYDOT doesn't have a template for this kind of matrix.
  - **Project team will create template then coordinate with WYDOT on the criteria and completion of the matrix.**

WYDOT has previously provided a list of items the ARC will need. In addition to that list the ARC will want to look at:

- all the alternatives that have been reviewed.
  - Perhaps a memo summarizing the work done to date (Level 1 and Level 2 screening) should suffice.
- Comparison matrix for the two main alternatives.
- What do these two alternatives do to mitigate safety?
- Traffic Impact Study: How will TT function if Indian Springs and Coyote Canyon do not build the underpass?
- Traffic Impact Study: How will TT function with the access to the east, Brown property?

ARC may provide alternatives suggestions. Randy believes the suggestions would be small tweaks because we will have demonstrated to the ARC that the team has exhausted all other options.

Question: What kind of permitting will the Indian Springs and Coyote Canyon underpass need?

Response: They would need a separate access permit and an encroachment permit.

Question: Would WYDOT look at this as part of Tribal Trail or separately?

Response: Separately because the County does not hold the access permit.

Question: When will the funding discussion take place; before or after the ARC?

Response: Randy M. thought the discussion would like to happen concurrently with the ARC since WYDOT is funding part of the project. Collaboratively completing the matrix would give Randy the information to explain the implications of what alternative was recommended or if access was approved, how that would ultimately affect WYDOT.

Question: Can the number of WYDOT plan submittals could be reduced?

Response: Kevin perhaps a couple could be combined. This depends on what WYDOT is doing vs. MMI because each plan submittal triggers different processes within WYDOT. **MMI and Kevin to review later to see what makes sense to combine.**

## Next Steps

- BCC meets on Tuesday, June 2 to vote on the continuation of the project.
- **After vote County will schedule follow-up meeting with WYDOT to discuss next steps.**